



## FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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Tel: 01454 86 6698

### VACANCY FOR GROUNDS PERSON

#### Summary of Post

Contract Type:	Full Time/Permanent
Advert Start Date:	24 <sup>th</sup> July 2018
Closing Date:	09 <sup>th</sup> August 2018
Interview Date:	14 <sup>th</sup> August 2018
Salary:	£17,681 - £18,672
Weekly Hours:	37
Location:	Elm Park, Filton
Job Category:	Grounds/manual/outdoor

#### Main Duties

An exciting opportunity has arisen for a Grounds Person, working as part of a team undertaking Grounds and Maintenance duties within the Filton Town Council and Leisure Centre buildings and landscapes.

Duties will include:

- using mechanical and non-mechanical plant and equipment to assist in the maintenance of shrub beds, allotments, grassed areas, hedges and sports pitches.
- checks to the children's play park equipment.
- general maintenance of the leisure centre buildings and facilities including flushing of shower rooms.
- maintenance of the sports fields, including line marking & moving goalposts.
- liaisons with local residents & customers.
- maintaining machinery and keeping the site in a clean and tidy condition.

The post holder will be required to work on a rota over 7 days a week.

#### Selection Criteria

Please include information on how you meet the criteria on your application form.

#### Essential

- Vocational qualification, or part qualified (or willingness to undertake) in related subject such as Horticulture.
- The ability to work on your own and as part of a team is essential.
- Good communication skills
- Basic IT skills & literacy skills, to complete relevant documentation.
- Ability to organise and prioritise your daily tasks.
- Ability to undertake physical tasks in all weather conditions and on all surfaces.
- A problem solving approach & understanding of Health and Safety requirements.
- A full driving licence.

#### Desirable:

- Ideally experience of working within in a similar role or in a similar environment.
- Have knowledge of how local government, local authorities or other large organisations operate.

#### Additional Information

If you would like an informal chat about the role please contact Lesley Reuben, Town Clerk on 01454 866698. For an application form and full job description, please contact: [office@filtontowncouncil.gov.uk](mailto:office@filtontowncouncil.gov.uk)